

Welcome and Check-in:

- The agenda for today is to go through the 27-page rulebook.
- Contract with Storefront has been signed. Phase 2 engagement and outreach is up next.

Rulebook Review

Read through entire rulebook

- The Commission decides to first go through Member Google Doc comments on the rulebook.
- The Commission has a discussion on the metrics for Financial Equity, Community Impact, and Community Building. For Community Impact, the guiding definition is changed — the demographic makeup of PB voters ought to reflect the demographic makeup of Richmond.
- The Commission discusses the City Budget overview page and Capital Improvement Program. Matt explains the \$15 million RVAPB timeline in context. The Commission discusses the RVAPB operations allocation and the RVAPB parameters, which is based on Richmond's CIP restrictions and equity considerations.
- The Commission discusses the 40% Financial Equity Allocation, which refers to the city wide pot of funding for projects in underserved communities. This pot represents 40% of all RVAPB funding, or \$1.2M.
- The Commission discusses project examples. Members decide to add a list of projects that would not be eligible for RVAPB funding, alongside a list of comparable alternatives.
- The Commission discusses how to organize the sections Goal Setting and Tracking and Idea Categorization to reflect the PB process.
- The Commission discusses the Proposal Development section in detail, pausing to break down possibilities for the development process. Members add a line to note the Commission's role in performing an initial assessment of ideas prior to Proposal Development. Matt shares his hope for students to play a role as Budget Facilitators in the RVAPB process.
- The Commission discusses Idea Assessment, and Members agree that Commission Members can also serve as Budget Facilitators.
- The Commission looks at Voting. In the Ballot Needs section, Members discuss the 15,000 ballot plan. Members agree to look at Durham's PB engagement rates to test if 15,000 ballots is a good estimate. In the Voter Eligibility section, Members make edits to ensure the process is accessible to unhoused Richmond residents. Members also consider the possible problem of "double voting" if ballots are too easily accessible.
- The Commission decides to keep the first announcement of PB projects in district City Council meetings in May 2025.

Next Steps for the Commission

- Matt commits to entering most of the discussed edits, and will follow up with a few select Commission Members.
- The Commission agrees to meet at the end of June.