

Welcome and Check-in

Rulebook Review

- The present Commission Members review remaining comments on the Rulebook for the first ~30 minutes of the meeting. The “Capital Improvement” definition is refined. The first “Community Building” bullet point is shortened. Otherwise, most revisions are limited to typos or formatting changes.
- Matt sketches out next steps, assuming Rulebook approval: the Rulebook will be sent to Whitney and Timmy for an initial read, and then the Rulebook will make internal rounds for approval before it goes to Council.

Vote

- In-person Commission Members move to grant voting authority to Members who have joined via Zoom. The motion is seconded and approved.
- Commission Members move to vote to approve the Rulebook document as drafted. The motion is seconded and approved. The Rulebook is unanimously approved.

Next Steps for the Commission, Reflection/Survey, Renewing Commission Positions

- Matt reiterates the next steps (i.e., Rulebook review by Whitney and Timmy).
- Matt reminds Commissioners that they have all received Commission renewal notices. Incumbent Commissioners need to fill out a short one-page application to rejoin the Commission.
- Matt notes that he still hopes to bring teens on to the Commission and grant voting status to all Commissioners/eliminate the voting status distinction.
- Members discuss the need to fill the Commissioner opening designated for a disabled resident.
- Matt will send a survey or take folks to coffee to collect Commissioner reflections on the process thus far.
- Meetings will drop down to once per month for Phase 2. The Commission will take a break in July and reconvene in August.
- The status of the FTEs remains in flux, but Matt’s first year of consulting has essentially concluded. His last step will be a report that captures all of the completed work — the Rulebook, the work from Rudy, an evaluation, and recommendations for engagement processes.

Phase 2 – Education and Engagement

- Shawn has left Storefront. The Phase 2 process contract with Storefront has been signed, and Matt is filling this gap right now.
- Phase 2 has two pieces: community engagement and the City’s role.
- The community engagement piece (e.g., monthly workshops, presentations, district or association meetings, etc.) needs to be completed in advance of next summer. One next immediate step is building partnerships.

- Partnerships with businesses, nonprofits, neighborhood associations, etc. will be solicited through a Google Form. Phase 2 planning will include breaking down different levels of partner engagement (e.g., “all in” and organizing, media boosts, etc.).
- Improving communications platforms is another immediate-term step. This includes revamping the website, creating an informational video, and translating RVAPB materials into Spanish. RVAPB information should also have its own page on the City website or be routed through the City website.
- Finally, Matt and partners will pursue arts-based grants for cultural organizing and RVAPB community engagement.

Questions/Plans

- The Commission feels it’s important to see a draft job description before any RVAPB FTEs are hired.